



Carlson Building Maintenance

PTO Form

01-08-2025

PTO Form

Employee name: Benjamin-Valle

Employee number: 15476

Department: Maintenance

Manager: Rene Cedillo

Dates of absence: From: 12-21-2024 To: 12-22-2024

Number of hours 18.0

Manager Approval

Approval

Comments:
BACK PAY DIDNT SUBMITT PTO HOURS

Manager Signature

01-08-2025

Date