

# Carlson Building Maintenance

**PTO Form**

**04-20-2026**

## PTO Form

Employee name: Ruben Granda

Employee number: 15447

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 04-16-2026 To: 04-18-2026


Number of hours 19.0

## Manager Approval

Approval

Comments:

This employee request for this PTO

 04-20-2026  
Manager Signature Date