

Manager Signature

Carlson Building Maintenance

Date

PTO Form 09-24-2025

		PTO Form		
Employee name:	Wendy-Toapanta			
Employee number:	15443			
Department:	Operations			
Manager:	Roberto Cedillo			
Dates of absence:	From:	09-07-2025	To:	09-13-2025
Number of hours	<u>37.0</u>			
	N	Ianager Approval		
☑ Approval				
Comments: 1 day off				
4				09-24-2025