

# Carlson Building Maintenance

**PTO Form**

**12-01-2025**

## PTO Form

Employee name: Linda Cruz

Employee number: 15438

Department: Service

Manager: Pedro Amaro

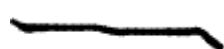
Dates of absence: From: 11-10-2025 To: 11-11-2025

Number of hours 5.0

## Manager Approval

☒ Approval

Comments:  
this EE missing some PTO from 11/10

 12-01-2025  
Manager Signature Date