

# Carlson Building Maintenance

**PTO Form**

**11-17-2025**


## PTO Form

Employee name:	Linda Cruz	
Employee number:	15438	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 11-17-2025	To: 11-18-2025
Number of hours	4.0	

## Manager Approval

☒ Approval

Comments:  
this EE request for this PTO

	11-17-2025
Manager Signature	Date