

Carlson Building Maintenance

PTO Form

02-02-2026

PTO Form

Employee name: Linda Cruz

Employee number: 15438

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 01-26-2026 To: 01-27-2026

Number of hours 5.0

Manager Approval

Approval

Comments:
this EE request for this PTO


Manager Signature

02-02-2026
Date