

Carlson Building Maintenance

PTO Form

12-26-2025

PTO Form

Employee name: karen cruz

Employee number: 15430

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-06-2025 To: 12-21-2025

Number of hours 49.0

Manager Approval

Approval

Comments:
this EE request for this PTO



Manager Signature

12-26-2025

Date