



# Carlson Building Maintenance

**PTO Form**

**09-22-2025**

## PTO Form

Employee name: Juan -Ona

Employee number: 15366

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 09-21-2025 To: 09-25-2025

Number of hours 37.0

## Manager Approval

☒ Approval

Comments:  
this EE request for this PTO

A handwritten signature in black ink, appearing to be 'Pedro Amaro', written over a horizontal line.

Manager Signature

Date

09-22-2025