

Carlson Building Maintenance

PTO Form

Employee name:		Angel -Medina			
Employee number:		15364			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	05-11-2025	To:	05-12-2025	
Number of hours	7.0				

Manager Approval

☑ Approval

Comments: this EE call sick on this date

05-19-2025

Manager Signature

Date