



Carlson Building Maintenance

PTO Form

04-07-2025

PTO Form

Employee name: Fernando-cocoa

Employee number: 15360

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 04-08-2025 To: 04-15-2025

Number of hours 32.0

Manager Approval

☒ Approval

Comments:

this EE request for this PTO just for this dates 4/8 - 4/11 - 4/12 - 4/15

Manager Signature

04-07-2025

Date