

Carlson Building Maintenance

12-12-2024

PTO Form

Employee name:		Celestina -Castro			
Employee number:		15359			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	12-11-2024	To:	12-14-2024	
Number of hours	22.0				

Manager Approval

☑ Approval

Comments: this EE request for this PTO

12-12-2024

Manager Signature

Date