

Carlson Building Maintenance

PTO Form

12-15-2025

PTO Form

Employee name: Celestina Cagquehua

Employee number: 15359

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-15-2025 To: 12-16-2025

Number of hours 7.0

Manager Approval

☒ Approval

Comments:
this EE request for this PTO



Manager Signature

12-15-2025

Date