

Carlson Building Maintenance

PTO Form **12-08-2025**

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PTO Form

Employee name:	Celestina Cagquehua	
Employee number:	15359	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 12-12-2025	To: 12-13-2025
Number of hours	7.0	

Manager Approval

☒ Approval

Comments:
this EE request for this PTO

 Manager Signature Date 12-08-2025