

Carlson Building Maintenance

PTO Form

| Employee name: | Deborah -Sanchez | | | |
|-------------------|------------------|------------|-----|------------|
| Employee number: | 15355 | | | |
| Department: | Service | | | |
| Manager: | Pedro Amaro | | | |
| Dates of absence: | From: | 06-08-2025 | To: | 06-09-2025 |
| Number of hours | 7.0 | | | |

Manager Approval

☑ Approval

Comments: this EE call out for sick

06-16-2025

Manager Signature

Date