

Carlson Building Maintenance

| PTO Form |
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| Employee name: | Mireya -Campos | | | |
|-------------------|----------------|------------|-----|------------|
| Employee number: | 15338 | | | |
| Department: | Service | | | |
| Manager: | Pedro Amaro | | | |
| Dates of absence: | From: | 11-19-2024 | To: | 11-26-2024 |
| Number of hours | 40.0 | | | |

Manager Approval

☑ Approval

Comments:

This EE request for this PTO can you please put this at the next paycheck

Manager Signature

11-18-2024

Date