

Carlson Building Maintenance

PTO Form

01-19-2026

PTO Form

Employee name:	Mireya Gusman	
Employee number:	15338	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 01-08-2026	To: 01-09-2026
Number of hours	15.0	

Manager Approval

☒ Approval

Comments:
this EE call out for sick



Manager Signature

01-19-2026

Date