

## **Carlson Building Maintenance**

**PTO Form** 09-29-2025

|                                    |               | PTO Form         |     |            |  |
|------------------------------------|---------------|------------------|-----|------------|--|
| Employee name:                     | Horacio-Perea |                  |     |            |  |
| Employee number:                   |               | 15329            |     |            |  |
| Department:                        | Service       |                  |     |            |  |
| Manager:                           |               | Pedro Amaro      |     |            |  |
| Dates of absence:                  | From:         | 09-27-2025       | To: | 09-30-2025 |  |
| Number of hours                    | 32.0          |                  |     |            |  |
|                                    | N             | Ianager Approval |     |            |  |
| ☑ Approval                         |               |                  |     |            |  |
| Comments: this EE request for this | s PTO         |                  |     |            |  |
|                                    |               |                  |     | 09-29-2025 |  |
| Manager Signature                  |               |                  | Da  | te         |  |