## **Carlson Building Maintenance**

PTO Form 12-08-2025

|                                     |               | PTO Form         |     |            |
|-------------------------------------|---------------|------------------|-----|------------|
|                                     |               |                  |     |            |
| Employee name:                      | Horacio Gomez |                  |     |            |
| Employee number:                    | 15329         |                  |     |            |
| Department:                         | Service       |                  |     |            |
| Manager:                            | Pedro Amaro   |                  |     |            |
| Dates of absence:                   | From:         | 12-02-2025       | To: | 12-03-2025 |
| Number of hours                     | 8.0           |                  |     |            |
|                                     | Ν             | Ianager Approval |     |            |
|                                     |               |                  |     |            |
| Comments: this EE call out for sick |               |                  |     |            |
| ~                                   |               |                  |     | 12-08-2025 |
| Manager Signature                   |               |                  | Dat | te         |