



Carlson Building Maintenance

PTO Form

12-26-2024

PTO Form

Employee name: Gissela -Lema

Employee number: 15322

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 01-01-2025 To: 01-02-2025


Number of hours 7.0

Manager Approval

Approval

Comments:

This EE request for this PTO


Manager Signature

12-26-2024

Date