



Carlson Building Maintenance

PTO Form

06-02-2025

PTO Form

Employee name: Felipe-Bautista

Employee number: 15320

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 05-28-2025 To: 05-30-2025

Number of hours 15.0

Manager Approval

☒ Approval

Comments:

this EE request for this PTO call out for sick


Manager Signature

06-02-2025
Date