



Carlson Building Maintenance

PTO Form

09-22-2025

PTO Form

Employee name: Felipe-Bautista

Employee number: 15320

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 09-15-2025 To: 09-16-2025

Number of hours 7.45

Manager Approval

☒ Approval

Comments:
this EE call out for sick

Manager Signature

09-22-2025
Date