

Carlson Building Maintenance

PTO Form 08-25-2025

PTO Form					
Employee name:		Lourdes -Guzman			
Employee number:		15319			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	08-25-2025	To:	08-26-2025	
Number of hours	12.9				
	N	Ianager Approval			
☑ Approval					
Comments:	D				
this EE request for this	s PTO				
				08-25-2025	
Manager Signature			Da		