

Carlson Building Maintenance

PTO Form

02-02-2026

PTO Form

Employee name: Lourdes Guzman

Employee number: 15319

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 01-25-2026 To: 02-02-2026

Number of hours 51.0

Manager Approval

☒ Approval

Comments:
this EE request for this PTO


Manager Signature

02-02-2026
Date