

Carlson Building Maintenance

PTO Form

01-05-2026

PTO Form

Employee name:	Noe Lopez	
Employee number:	15313	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 12-29-2025	To: 01-02-2026
Number of hours	31.0	

Manager Approval

☒ Approval

Comments:
this EE request for this PTO



Manager Signature

01-05-2026

Date