



Carlson Building Maintenance

PTO Form

06-30-2025

PTO Form

Employee name: Alicia-Portillo

Employee number: 15286

Department: Service

Manager: Pedro Amaro


Dates of absence: From: 06-29-2025 To: 07-02-2025

Number of hours 20.0

Manager Approval

☒ Approval

Comments:
this EE request it for his PTO


Manager Signature

06-30-2025
Date