

Carlson Building Maintenance

PTO Form 05-05-2025

PTO Form					
Employee name:		Alicia -Portillo			
Employee number:		15286			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	05-02-2025	To:	05-05-2025	
Number of hours	15.0				
	N	Ianager Approval			
Comments:					
This employee reques	t for this PTO	pay out from sick			
				05-05-2025	
Manager Signature			Da	te	