

## **Carlson Building Maintenance**

PTO Form 01-13-2025

PTO Form					
Employee name:		Juan -Charles			
Employee number:		15272			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	01-05-2025	To:	01-08-2025	
Number of hours	18.0				
	N	Ianager Approval			
Approval					
Comments: This EE request for the	is PTO				
				01-13-2025	
Manager Signature			Da	te	