



Carlson Building Maintenance

PTO Form

08-12-2025

PTO Form

Employee name: Jenri-Bravo

Employee number: 15264

Department: Operations

Manager: Rene Cedillo

Dates of absence: From: 08-09-2025 To: 08-10-2025

Number of hours 10.5

Manager Approval

☒ Approval

Comments:

8/9 - 8/10 - PTO REQUESTED 2 Weeks Advanced 9:45Pm Start 3Am End 10.50
Hours

Manager Signature

08-12-2025

Date