

Carlson Building Maintenance

PTO Form

11-19-2025

PTO Form

Employee name: Jenri Bravo Capuz

Employee number: 15264

Department: Service

Manager: Rene Cedillo

Dates of absence: From: 11-17-2025 To: 11-17-2025

Number of hours 5.75

Manager Approval

☒ Approval

Comments:

EE Request PTO For Sick Day



Manager Signature

11-19-2025

Date