



Carlson Building Maintenance

PTO Form

10-02-2025

PTO Form

Employee name: Jean Hernandez -

Employee number: 15256

Department: Operations

Manager: Jose Martinez

Dates of absence: From: 09-22-2025 To: 09-26-2025

Number of hours 39.0

Manager Approval

☒ Approval

Comments:

JM

Manager Signature

10-02-2025

Date