



# Carlson Building Maintenance

**PTO Form**

**10-07-2025**

## PTO Form

Employee name: Diego -Villa

Employee number: 15240

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 09-29-2025 To: 10-04-2025

Number of hours 40.5

## Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to read 'Roberto Cedillo', is written over a horizontal line.

Manager Signature

**10-07-2025**

Date