

## **Carlson Building Maintenance**

PTO Form 12-16-2024

| PTO Form                             |               |                  |     |                  |
|--------------------------------------|---------------|------------------|-----|------------------|
|                                      |               |                  |     |                  |
| Employee name:                       | Horacio-Perea |                  |     |                  |
| Employee number:                     | 15239         |                  |     |                  |
| Department:                          | Service       |                  |     |                  |
| Manager:                             | Pedro Amaro   |                  |     |                  |
| Dates of absence:                    | From:         | 12-15-2024       | To: | 12-18-2024       |
| Number of hours                      | 32.0          |                  |     |                  |
|                                      | N             | Ianager Approval |     |                  |
|                                      |               |                  |     |                  |
| Comments: this EE request for this P | ГО            |                  |     |                  |
| Manager Signature                    |               |                  | Dat | 12-16-2024<br>te |