



# Carlson Building Maintenance

**PTO Form**

**04-22-2025**

## PTO Form

Employee name: Carlos-Martinez

Employee number: 15214

Department: Service

Manager: Bob Kay

Dates of absence: From: 04-07-2025 To: 04-14-2025

Number of hours 36.0

## Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to be 'Bob Kay', written over a horizontal line.

Manager Signature

Date

04-22-2025