



# Carlson Building Maintenance

**PTO Form**

**05-19-2025**

## PTO Form

Employee name: Juan -Navarro

Employee number: 15130

Department: Service

Manager: Pedro Amaro


Dates of absence: From: 05-18-2025 To: 05-26-2025

Number of hours 40.0

## Manager Approval

☒ Approval

Comments:  
this EE request for this PTO

 05-19-2025  
Manager Signature Date