

# Carlson Building Maintenance

**PTO Form**

**12-08-2025**


## PTO Form

Employee name:	Francisco Aguilar	
Employee number:	15064	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 12-07-2025	To: 12-08-2025
Number of hours	4.75	

## Manager Approval

☒ Approval

Comments:  
This employee call out for sick

	12-08-2025
Manager Signature	Date