



# Carlson Building Maintenance

**PTO Form**

**07-17-2025**

## PTO Form

Employee name: Victoria-Martinez

Employee number: 14986

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 07-23-2025 To: 07-30-2025

Number of hours 39.5

## Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to be 'R. Cedillo', written over a horizontal line.

Manager Signature

**07-17-2025**

Date