

## **Carlson Building Maintenance**

PTO Form
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Employee name:	Marcos -Filemon				
Employee number:	14971				
Department:	Service				
Manager:		Pedro Amaro			
Dates of absence:	From:	06-22-2025	To:	06-26-2025	
Number of hours	22.0				

Manager Approval

☑ Approval

Comments:

this EE request for this PTO they have off on Sunday/Monday

06-23-2025

Manager Signature

Date