



Carlson Building Maintenance

PTO Form

10-07-2024

PTO Form

Employee name: Fernando-Hernandez

Employee number: 14917

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 10-01-2024 To: 10-02-2024

Number of hours 5.75

Manager Approval

Approval

Comments:
this EE request for this PTO



Manager Signature

10-07-2024

Date