



Carlson Building Maintenance

PTO Form

01-13-2025

PTO Form

Employee name: Fernando -Jimenez

Employee number: 14917

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 01-12-2025 To: 01-19-2025

Number of hours 42.0

Manager Approval

Approval

Comments:

This EE request for this PTO

Manager Signature

Date

01-13-2025