



Carlson Building Maintenance

PTO Form

08-22-2025

PTO Form

Employee name: Felix-Llaczha

Employee number: 14868

Department: Service

Manager: Bob Kay

Dates of absence: From: 08-05-2025 To: 08-05-2025


Number of hours 28.75

Manager Approval

☒ Approval

Comments:

DATES REQUESTING: 8/5 8/10 8/12 8/17 8/19

 08-22-2025

Manager Signature Date