



Carlson Building Maintenance

PTO Form

03-07-2025

PTO Form

Employee name: Luis-Rohena

Employee number: 14836

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 03-10-2025 To: 03-13-2025

Number of hours 15.0

Manager Approval

Approval

Comments:

Ee had a family emergency, his brother passed away and requested this upcoming days

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Manager Signature

03-07-2025

Date