



Carlson Building Maintenance

PTO Form

10-06-2025

PTO Form

Employee name: Luis-Rohena

Employee number: 14836

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 09-29-2025 To: 09-29-2025

Number of hours 5.0

Manager Approval

☒ Approval

Comments:

Ee was not feeling good that day, and asked if he could get the day off and paid from his pto

Manager Signature

10-06-2025

Date