



# Carlson Building Maintenance

**PTO Form**

**02-23-2025**

## PTO Form

Employee name: Jonathon-Lazo

Employee number: 14828

Department: Service

Manager: Bob Kay

Dates of absence: From: 02-11-2025 To: 02-16-2025

Number of hours 27.0

## Manager Approval

Approval

Comments:

Manager Signature

Date

02-23-2025