



Carlson Building Maintenance

PTO Form

09-24-2024

PTO Form

Employee name: Robinson-Gutierrez

Employee number: 14821

Department: Service

Manager: Bob Kay

Dates of absence: From: 09-14-2024 To: 09-20-2024

Number of hours 33.25

Manager Approval

Approval

Comments:

Manager Signature

09-24-2024

Date