



# Carlson Building Maintenance

**PTO Form**

**10-02-2025**

## PTO Form

Employee name: Steele, Darrel -

Employee number: 14815

Department: Operations

Manager: Jose Martinez

Dates of absence: From: 10-02-2025 To: 10-07-2025

Number of hours 28.0

## Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to be 'J. Martinez'.

Manager Signature

10-02-2025

Date