



# Carlson Building Maintenance

**PTO Form**

**10-07-2024**

## PTO Form

Employee name: Jorge-Olivo

Employee number: 14795

Department: Service

Manager: Bob Kay

Dates of absence: From: 09-21-2024 To: 09-27-2024

Number of hours 36.75

## Manager Approval

Approval

Comments:  
Target New Berlin

Manager Signature

10-07-2024

Date