



Carlson Building Maintenance

PTO Form

03-24-2025

PTO Form

Employee name: Maria Diaz -

Employee number: 14788

Department: Operations

Manager: Jose Martinez

Dates of absence: From: 03-23-2025 To: 03-23-2025

Number of hours 5.5

Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to be 'J. Martinez', written over a horizontal line.

Manager Signature

03-24-2025

Date