



# Carlson Building Maintenance

**PTO Form**

**03-13-2025**

## PTO Form

Employee name: Carmen -Maldonado

Employee number: 14765

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 03-15-2025 To: 03-17-2025

Number of hours 10.0

## Manager Approval

Approval

Comments:

Manager Signature

03-13-2025

Date