

Carlson Building Maintenance

PTO Form

02-18-2026

PTO Form

Employee name: Carmen Maldonado

Employee number: 14765

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 02-15-2026 To: 02-16-2026

Number of hours 5.0

Manager Approval

Approval

Comments:



Manager Signature

02-18-2026

Date