



# Carlson Building Maintenance

**PTO Form**

**12-04-2024**

## PTO Form

Employee name: Mauricio -Teyotl

Employee number: 14686

Department: Service

Manager: Lino Huerta

Dates of absence: From: 12-01-2024 To: 12-07-2024

Number of hours 40.0

## Manager Approval

Approval

Comments:

He requested this days for PTO

Manager Signature

12-04-2024

Date